



RECRUITMENT & STAFFING SOFTWARE

Invoicing software built for how a recruitment agency actually gets paid

A recruitment agency doesn't sell products or bill by the hour - it bills a fee, usually a percentage of annual salary, the moment a candidate is placed. Invoice2Track tracks every client's job requirement, runs your candidate pipeline from sourcing through to placement, and turns a confirmed placement straight into an invoice - no separate billing spreadsheet to keep in sync.

How it works

1 Log the job requirement

Each client's opening is tracked against their own record - role, headcount, experience and salary range, and your agreed fee percentage for that requirement.

2 Source and track candidates

Build a candidate database with contact details, experience, source channel, and resume attachments - separate from your billing customers and your own staff.

3 Run the pipeline

Move each candidate through Sourced, Screening, Client Interview, and Offered against the specific requirement they're being considered for.

4 Mark the placement

Once a candidate accepts, record the agreed annual salary - your fee percentage locks in at that moment, even if the requirement's standard rate changes later.

5 Generate the invoice

One click turns a confirmed placement into a real invoice to the hiring client, fee already calculated.

Key capabilities

• Job requirements per client

Track each opening against the hiring company's own record - role, headcount, salary range, and the fee percentage agreed for that requirement specifically.

• Candidate database

Name, contact details, experience, source channel, and resume attachments - kept separate from billing customers and your own staff.

• Application pipeline

Sourced, Screening, Client Interview, Offered, Placed - move each candidate through stages against the specific requirement they're up for.

• Fee locked at placement

Your percentage-of-CTC fee is captured at the moment of placement, so a later rate change never alters an already-billed placement.

• One-click placement invoicing A confirmed placement generates its invoice directly - salary and fee percentage already carried through, nothing re-typed.	• Resume & document storage Attach resumes, cover letters, and certificates directly to a candidate's record, stored securely.
• No inventory clutter No products, no stock screens - this is a genuinely different shape of business, and the app doesn't force inventory concepts onto it.	• GST-ready billing Turn on GST billing and every placement invoice applies the correct tax treatment automatically.

Ready to see it on your own business?

Start your free 30-day trial — no credit card required.

invoice2track.com

Invoice2Track — GST-ready invoicing software, reconfigured for how your industry actually works.